



HEALTH AND SAFETY POLICY

The purpose of this health and safety policy is to ensure that all work undertaken by OCG London is carried out safely and without risk to health. We are committed to protecting our employees, contractors, visitors, and the public from injury and ill health arising from our construction operations.

OCG London recognises its legal and moral responsibility to provide a safe and healthy working environment.

WE WILL:

- Comply with all relevant health and safety legislation, codes of practice, and industry standards.
- Provide and maintain safe plant, equipment, and systems of work.
- Identify and control workspace hazards through regular risk assessments.
- Ensure that employees receive adequate training, supervision, and resources to carry out their duties safely.
- Foster a culture of safety awareness and continuous improvement.

All employees and subcontractors are expected to cooperate fully in achieving and maintaining the highest possible standard of health and safety.

MANAGEMENT IS RESPONSIBLE FOR:

- Ensuring compliance with all health and safety regulations.
- Implementing this policy across all sites.
- Providing resources for training, equipment and welfare facilities.
- Conducting regular site inspections and safety audits.
- Investigating all accidents, incidents, and near misses.

SUPERVISORS MUST:

- Enforce safe working procedures.
- Ensure risk assessments and method statements (RAMS) are followed.
- Conduct toolbox talks and safety briefings.
- Report hazards, incidents, and unsafe practices immediately.

- Maintain on site records (PPE issues equipment checks, attendance etc.)

All employees must have a duty to:

- Take reasonable care for their own health and safety and that of others.
- Follow company safety procedures and instructions.
- Use PPE correctly.
- Report hazards, unsafe conditions, or equipment defects promptly.
- Participate in safety and training briefings.

TRAINING AND COMPETENCE

- All staff and contractors must receive appropriate safety induction before starting work.
- Ongoing training will be provided for specific roles (e.g. working at height, confined spaces, manual handling, plant operation).
- Competence will be assessed through certification, observation, and refresher training.

PPE

The company will supply appropriate PPE free of charge and ensure its correct use.

Typical PPE includes:

- Safety helmets
- High-visibility clothing
- Safety boots
- Gloves and eye protection
- Hearing protection (where required)
- Respiratory protection (if applicable)

Employees must maintain PPE in good condition and report any defects immediately.

EMERGENCY PROCEDURES

Each site will have clear emergency procedures including:

- Fire safety arrangements and assembly points.
- First aid facilities and trained personnel.
- Emergency contact numbers displayed on site.
- Procedures for accident reporting and evacuation.

All employees must be familiar with these procedures.

Accident and incident reporting.

- All accidents, injuries, near misses, and dangerous occurrences must be reported immediately.
- An internal investigation will be carried out to identify root causes and prevent recurrence.

records will be maintained in the accident book in accordance with RIDDOR.

HEALTH AND WELFARE

- Suitable welfare facilities (toilets, washing, rest areas, drinking water) will be provided on all sites.
- Regular monitoring will ensure hygienic and safe conditions.
- Health surveillance will be carried out when necessary (e.g., noise, vibration, dust exposure).

- OCG London is committed to minimising the environmental impact of its operations by:
 - o Reducing waste and ensuring proper disposal of materials.
 - o Controlling noise, dust, and emissions.
 - o Preventing spills and contamination.
 - o Promoting sustainable materials and practices.

THIS POLICY WILL BE:

- Reviewed annually or after any major incident or change in legislation.
- Updated as necessary to reflect improvements or new procedures.
- Communicated to all staff and made available to clients and contractors.

Declaration

Signed: Reece Haigh

Name: Reece Haigh

Position: Director

Date: 07/11/2025